



Policy - Rail

Title: **First Aid**

We (WS Civil Engineering Ltd) will ensure that at least 1 in 6 (target 1 in 3) of its safety critical staff are trained in Emergency First Aid, including electric shock treatment, and that at least 1 in 50 staff are trained in First Aid at Work.

The Rail Administrator will use the staff database to record details of Emergency First Aid training. Copies of certification will be kept in the staff personal files.

Every 3 months, the Rail Administrator will check on the ratio of staff holding a First Aid certificate and if necessary will arrange training of additional staff.

If the type of work involves higher than normal risks for staff working on track, a risk assessment will be carried out and a new ratio applied for that specific project.

Where appropriate, arrangements will be made with the Client for the sharing of First Aid cover on site.

Adequacy of First Aid cover is reviewed regularly at management meetings.

Special consideration will be given to availability of first aid for staff working alone.

Where individuals are involved in works of a short duration, or transient worksites, First aid boxes will be provided within vehicles. It is essential that the contents of the First aid boxes are monitored, and maintained with adequate stock Levels.

Signed: _____

Position: _____

Dated: _____